

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

Minutes of the Regular Meeting of February 24, 2025

CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:35 p.m. and Mr. Paul Deines led the pledge of allegiance.

PERSONNEL COMMISSIONERS

Mr. Tommy Reminiskey, Chairperson
Dr. Alexis Norman, Vice-Chairperson
Ms. Sarah Kelman, Member

STAFF PRESENT

Paul Deines, Director, Human Resources

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 27, 2025 – REPORT 2

The Personnel Commission reviewed the minutes.

A motion for approval was made by Ms. Kelman, seconded by Dr. Norman; the motion passed by unanimously.

APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 3

The Personnel Commission reviewed the report.

A motion for approval was made by Ms. Kelman, seconded by Dr. Norman; the motion passed by unanimously.

APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 4

The Personnel Commission reviewed the recruitment bulletin.

A motion for approval was made by Dr. Norman, seconded by Ms. Kelman; the motion passed by unanimously.

RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 5

The Personnel Commission reviewed the eligibility lists.

A motion for approval was made by Ms. Kelman, seconded by Dr. Norman; the motion passed by unanimously.

PUBLIC COMMENTS

No public comments were made.

DIRECTOR'S REPORT:

Mr. Deines began by informing the Commission of the new promotional hire of Ms. Stephanie McKinney as the Classified Human Resources Administrative Secretary effective March 17, 2025. Mr. Deines welcomed her to the team and expressed his excitement for the positive attributes she brings to the Personnel Commission staff. Mr. Deines then expressed that he had learned of some confusion surrounding the interpretation of the minimum qualifications as listed on job descriptions. He expressed appreciation for the individuals bringing this to his attention and wanted to let the Commission know he would like to bring the item forward for a discussion at the next regular meeting. Finally, he expressed his belief that while it is critical that applications are screened objectively, fairly, and consistently within a recruitment, he also expressed that the different iterations and combinations of any individual's education and experience should be examined for equivalency factors such that there is more than one pathway to qualify for a promotional opportunity, and he wanted to ensure that the job descriptions language captured this sentiment for transparency purposes.

ACTIVE RECRUITMENT LIST - REPORT 8

The Personnel Commission reviewed the active recruitment list.

No action was taken on this information item.

ADMINISTRATION AND POLICY - REPORT 9

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT OF REGULAR MEETING

The regular meeting was adjourned to closed session at 4:49 p.m.

RECESS TO CLOSED SESSION

No reportable action was taken during the closed session; closed session was adjourned at 5:09 p.m.

Minutes accepted by Tommy Reminiskey, Chairperson
Recorded by: Paul Deines